

# TASMANIA TOMORROW STUDENT ENROLMENT WORKING GROUP

Report to Tasmania Tomorrow Steering Committee  
11 December 2007

---

## Membership:

- Chair: Trevor Hill (DoE)
- Ian James (TAFE)
- Phil Dilger (DoE)
- Annette Park (TAFE)
- Owain Williams (TAFE)
- Janet Sims (Assistant Principal – Newstead College)
- Dave Newcombe (Pathway Planning Officer)
- Nigel Ewan (UTAS)
- Jeff Garsed (AEU)

## Scope of Working Group:

- provide advice and recommendations to Tasmania *Tomorrow* Steering Committee
- act as a consultative mechanism
- work within the model providing advice which supports the model

## Expected Outcomes:

Provide options and recommendations for the development of a student enrolment system and processes which:

- is student-focussed
- enables ease of movement and sharing of student data between new organisations
- can be transitioned to in time for enrolling students into new organisations
- can support the transition of students to UTAS
- supports the educational programs of the new organisations
- is fiscally and systemically sustainable

## Timeframes:

Recommendations regarding system options by December 2007, with projected timeframes for implementation by Sept-Oct 2008.

Regular monthly reports (or as needed) from Chair to Steering Committee through Project Manager.

## Report of Outcomes:

The working group met on five occasions between the 15 October 2007 and 10 December 2007. Members of the group also met or teleconferenced outside of these meeting to action items for the following meeting.

The process followed for the working group was for all members of the group to obtain an understanding from the three organisations involved of their current enrolment processes, and then the group undertook a view of determining what a student focused enrolment process, instead of an organisation focused, would be like to cater for the three new organisations.

### **Principles:**

The working group agreed on the following principles for a student focussed enrolment process.

- The needs of the student are the primary driver in the development of the student focussed enrolment process.
- The student enrolment process must ensure that students are not “siloeed” in one of the learning organisations but can use the offerings of all of the organisations to select an individualised learning program that provides a broader range of options than currently available.
- The enrolment process should allow a “one stop shop” enrolment i.e. the ability to enrol in a single transaction across multiple organisations and multiple campuses including completion of one enrolment form only.
- Students should be able to change their enrolment at any time in a “one stop shop” as their pathway needs change.
- Students should have a host or lead organisation based on their primary enrolment relationship. The purpose of this relationship is for pastoral care and student management.
- The enrolment system should be able to provide a single view of a student enrolment across multiple organisations and/or multiple campuses in the same organisation.

### **Recommendations:**

The working group recommended the following to progress the development and implementation of a student focussed enrolment process:

- A new working group be established, made up by the key stakeholders to investigate and develop in greater detail the processes and practices required for a student focussed enrolment process. This group would also have membership from the IT areas of the respective organisations. A key output would be a web based student enrolment system – this may be a sub part of the student management system or a standalone system.
- The Year 10 Pathway Planning process be reviewed to focus on outputs of both a Career Pathway selection as well as Learning Pathway Selection.
- A more generalised pathway planning process be developed to cater for students other than Year 10 leavers, in particular, mature aged students.
- That the student focussed enrolment process includes a ‘One-stop-shop’ to facilitate study pathway selection and enrolment processing across multiple organisations and multiple campuses.

and in support of a student focussed enrolment process:

- detailed business requirement discussions be held with the corporate owner (Educational Performance Services – EPS) of EdProfile to enable the

modifications for EdProfile to be scoped and costed to enable the three new organisations access to key student data to assist with the enrolment process and career and learning counselling.

- detailed business requirement discussions be held with the corporate owner (Personalised Learning – LS S) of Pathway Plans to enable the modifications for Pathway Plans to be scoped and costed to enable the three new organisations access to key student data to assist with the enrolment process and career and learning counselling.
- the Schools Interoperability Framework (SIF) be used to exchange data between the three organisations, and once the data model for SIF is agreed at the national level in March 2007, that work is then undertaken by the IT and Student Management System business owners of the organisations to scope the exchange of data between the Student Management Systems being utilised – DoE (eMinervia) and TAFE (QLS).
- a web based tool be scoped and developed that would present a consolidated view of the various current College handbooks, plus the TAFE course guide and linked to the UTAS course guide to enable students and career / counsellors / pathway staff to follow both a career or learning pathway and would allow for easy identification of subjects / courses, etc.

### **Issues:**

The following issues arose during the working group meetings that the working group want to bring to the attention of the Steering Committee

- Pathway Plans developed in Year 10 for students who do not proceed to a DoE Secondary College. What happens to these?
- consolidated higher level view of course-Pathway mappings required
- systems required to enable a single view of a student across the three organisations
- one-stop-shop for enrolments via a brokerage service
- enrolment transfers
- student fee arrangements across the three organisations
- funding models across the three organisations
- timetabling across the three organisations
- enrolment by a student in each of the three organisations
- enrolments across multiple campuses in the same organisations
- organisation specific legislative requirements (Good Character checks, proof of identity, Pathway Plans, etc)
- curriculum offerings of each organisations, in particular VET in/not in the Academy